

The annual conference of the Australasian Society for Computers in Learning in Tertiary Education

3 - 6 December 2006, Sydney, Australia

URL:<http://www.ascilite.org.au/conferences/sydney06>

ascilite 2006 Conference Reviewer's Guide

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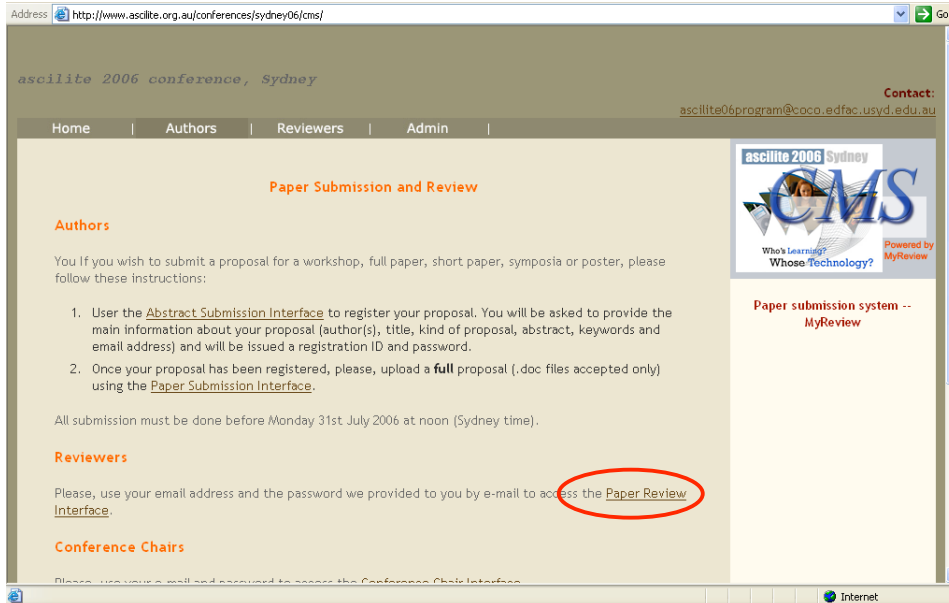
CoCo Research Centre, The University of Sydney

I. The ascilite Paper Review System: User's Guide

The review of the ascilite 2006 proposals is done online via the Paper Submission and Review System.

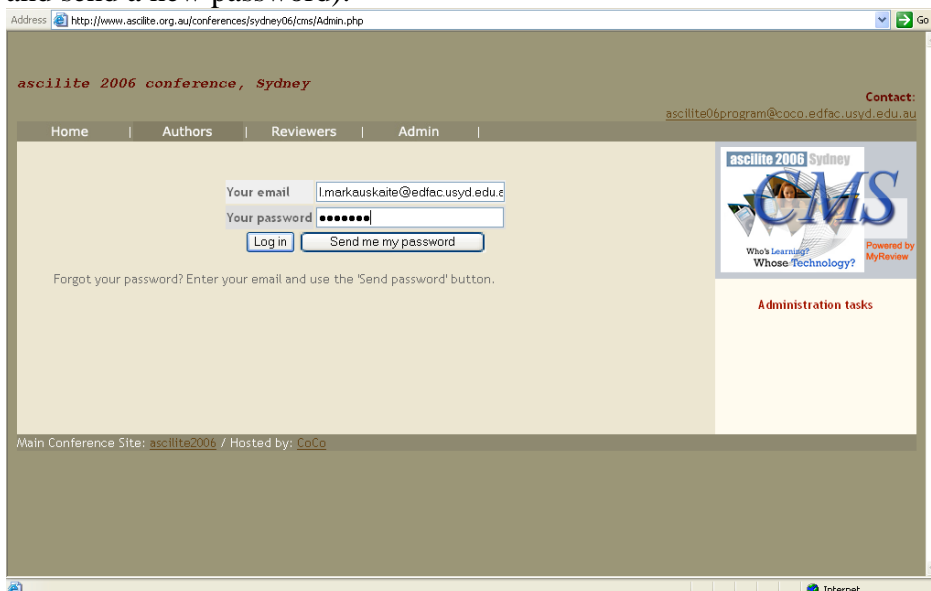
1. To access the Paper Submission and Review system, go to the URL:

<http://www.ascilite.org.au/conferences/sydney06/cms/>

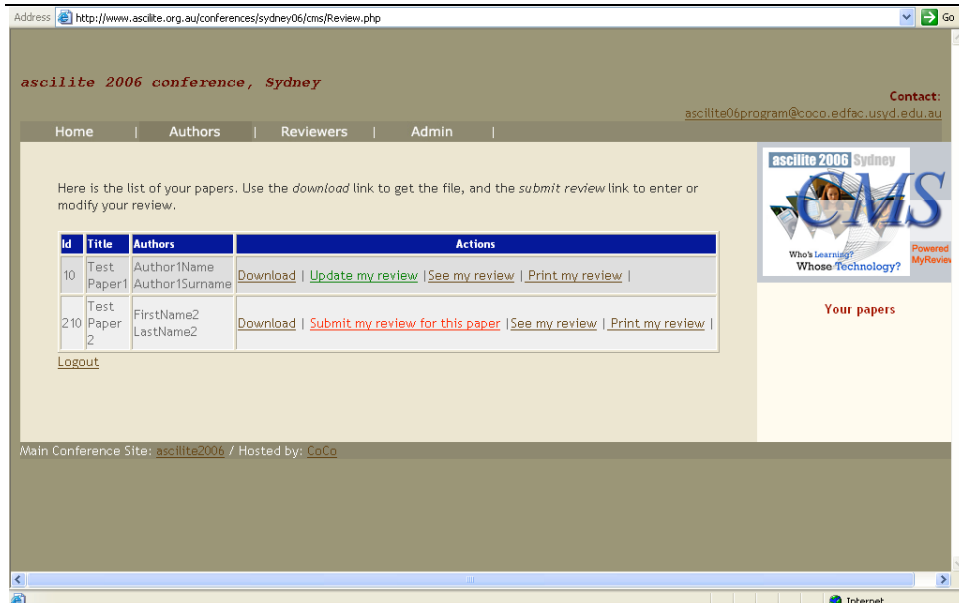


2. Click on the link **Paper Review Interface**.

3. Use your email address and password to login into the system
(Note: Your password was sent to you by email several months ago. If you don't remember your password, then enter your email address and press "Send me my password". The system will generate and send a new password).



4. After the login, you will see the list of papers that you are asked to review. Please, assess all allocated papers.



5. Click on the link **Download** to get the doc file with the paper.

6. Once you have reviewed the paper, summarise your assessment in the online Referee's Report. To access the standard Referee's Report form, click on the link **Submit my review for this paper**

7. Once you have completed all fields, press the "Submit" button at the bottom of the page.

Please, complete the review of all allocated papers before the **18th August 2006** (or such other date as may have been indicated to you by email).

REFEREE'S REPORT

ASSESSMENT						
Interest and relevance to ascilite	Not rated (N/A)	Very low	Low	Medium	High	Very high
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Originality of the paper	Not rated (N/A)	Very low	Low	Medium	High	Very high
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relationship to existing research literature	Not rated (N/A)	Very low	Low	Medium	High	Very high
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adequacy of research approach/methods	Not rated (N/A)	Very low	Low	Medium	High	Very high
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Consistency between evidence and conclusions	<table border="1"> <tr> <td>Not rated (N/A)</td> <td>Very low</td> <td>Low</td> <td>Medium</td> <td>High</td> <td>Very high</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Not rated (N/A)	Very low	Low	Medium	High	Very high	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not rated (N/A)	Very low	Low	Medium	High	Very high								
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Potential impact on future research and/or practice	<table border="1"> <tr> <td>Not rated (N/A)</td> <td>Very low</td> <td>Low</td> <td>Medium</td> <td>High</td> <td>Very high</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Not rated (N/A)	Very low	Low	Medium	High	Very high	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Clarity of writing / technical quality	<table border="1"> <tr> <td>Not rated (N/A)</td> <td>Very low</td> <td>Low</td> <td>Medium</td> <td>High</td> <td>Very high</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Not rated (N/A)	Very low	Low	Medium	High	Very high	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Recommendation for an Outstanding Paper Award	<table border="1"> <tr> <td>Not rated (N/A)</td> <td>Very low</td> <td>Low</td> <td>Medium</td> <td>High</td> <td>Very high</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Not rated (N/A)	Very low	Low	Medium	High	Very high	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RECOMMENDATION	<input type="text" value="Not evaluated yet"/>												
Detailed comments	<input type="text" value="Reviewer thinks...."/>												
Comments for conference chair (confidential)	<input type="text" value="Write comments for chair only...."/>												
Reviewer's first name (confidential)	<input type="text" value="MLST"/>												
<input type="button" value="Submit"/>													

Please notify us immediately if:

- You have any *conflicts of interests* that could preclude you from making a fair and independent judgment about the allocated paper (e.g., an institutional association, close professional or personal relationship with the author(s)).
- The paper is *not in your area of expertise* and you don't feel competent to make a professional judgement (Note: The papers were allocated to reviewers by matching papers' keywords with the reviewers' areas of expertise. However, if the author(s) identified incorrect keywords, an incorrect allocation of papers could occur).
- You for any reason will not be *able to complete the assessment in time*.

Send your e-mail to: ascilite06program@coco.edfac.usyd.edu.au

II. The Main Definitions

The following definitions were provided to the authors in the ascilite manual:

1. **Full papers** (max 10 pages) are expected to contain major reviews, or to report on large scale case studies, evaluations, developments or projects.
2. **Concise papers** (max 4 pages) are expected to report on work in progress, pilot studies, small scale exploratory projects, research in highly specialised areas, brief studies on recent new developments with evaluation in progress or similar research.

3. **Posters** (~200 words abstract, ~1 page) are expected to present the initial outcomes of ongoing research, work in initial stages of development or preliminary research ideas. Successful proposers will have a space large enough to put up an A2-sized display. Posters will be on display for a full day.

In exceptional cases the size limits (up to 10 pages and up to 4 pages) may be varied by the Program Committee. Note for Reviewers: If such variation is reasonable, please indicate this in the Referee's Report in the area for Detailed Comments.

III. Criteria for Making Recommendations

In suggesting a recommendation to the Program Committee, Reviewers are asked to use the following criteria:

1. **“Accept as it is”** – apply this recommendation for well written full and concise papers that completely satisfy the criteria for the relevant (full or concise) category of proposals. Such papers should not require any further modifications and revisions.
2. **“Accept with minor revisions”** – apply this recommendation for well written full and concise papers that come close to satisfying the criteria for the relevant (full or concise) category of proposals, but require some small modifications. E.g., the paper contains some inaccuracies, requires proof reading, does not fully meet the ascilite paper format or referencing style.
3. **“Accept with significant revisions”** – apply this recommendation for full and concise papers that fall short of meeting the criteria for the relevant (full or concise) category of proposals, but where it is reasonable to expect that revisions to the text can bring the paper up to an acceptable standard. As a general guide, such revisions should be of a scale that is achievable within a 4-6 weeks and should not require new research. Reviewers are asked to specify the required modifications in the area for Detailed Comments.
4. **“Accept full paper as a concise paper”** – apply this recommendation for full papers that better satisfy the criteria for concise papers. E.g., the work is still in progress, the paper reports initial findings only or the paper is not elaborated enough to match the criteria for full papers. As a rule, such papers will also require some revision. Reviewers should ask for necessary revisions in the area for Detailed Comments.
5. **“Accept full/concise paper as a poster”** – apply this recommendation for papers that are premature or underdeveloped, where the paper does not meet the criteria for a full or concise paper but does match those for a poster.
6. **“Reject”** – apply this recommendation if the topic of the paper is outside the ascilite areas of interest, does not match the definition and criteria for full and concise papers and posters, or cannot be accepted for scientific, ethical or any other justifiable reasons. E.g., the paper contains major theoretical, methodological or technical mistakes or other serious flaws.

Please use the Detailed Comments area of the Referee's Report to provide justification for your recommendation and to provide helpful feedback to the author(s).

Please note that the ascilite review system is 'double blind'. We will not identify you to the authors. We have removed authors' names and bio material from their papers. It is impossible to guarantee anonymity and you may be able to identify authors from internal evidence in their papers. Please do not write anything in your detailed comments that identifies the authors or yourself. Please do not write anything in the detailed comments section that compares the paper with other papers you are reviewing.

IV. Other Resources for ascilite 2006 Reviewers

- Making a proposal: ascilite guidelines for authors:
<http://www.ascilite.org.au/conferences/sydney06/asc06%20making%20a%20proposal.pdf>
- Style sheet for papers:
<http://www.ascilite.org.au/conferences/sydney06/asc06%20style%20sheet.pdf>

Thank you for helping the ascilite 2006 Program Committee in reviewing the submitted proposals and contributing to the success of the ascilite conference.