

SOFITEL WENTWORTH SYDNEY

ASCILITE Executive Committee 3rd December – 6 December 2006 Accommodation Registration Form

CONTACT DETAILS

TITLE (Please tick) <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other	
FAMILY NAME	
GIVEN NAME	
ORGANISATION	
STREET ADDRESS	
CITY	STATE
COUNTRY	POSTCODE
TELEPHONE	
FACSIMILE	
EMAIL	

ROOM TYPE	ROOM RATE
Sofitel King	\$225.00 AU ROOM ONLY
ARRIVAL DATE	DEPARTURE DATE
ROOM TYPE	NO OF GUESTS
SINGLE/TWIN/DOUBLE	
IF SHARING THE ROOM, WITH WHOM	
SPECIAL REQUESTS (Not Guaranteed)	

ACCOMMODATION TOTAL \$ _____ .00

- Please charge the total amount to the following credit card
 Please charge one night's accommodation as a deposit only
- | | | |
|---|--------------------------------------|-----------------------------------|
| <input type="checkbox"/> American Express | <input type="checkbox"/> Diners Card | <input type="checkbox"/> JCB |
| <input type="checkbox"/> MasterCard | <input type="checkbox"/> Visa | <input type="checkbox"/> Bankcard |

CREDIT CARD NUMBER	
NAME ON CARD	EXPIRY DATE
SIGNATURE	DATE

Accommodation Reservations must be made by
3rd November 2006

Please fax this registration form back as soon as possible as all reservations are subject to hotel availability.

All rates quoted are per room per night and are inclusive of GST.

A credit card must accompany this registration form. Without a deposit or credit card number, the room will only be held until 6pm on the day of arrival.

Any cancellations received within 60 days of conference will incur a cancellation fee of equivalent to 1 nights accommodation, unless reservation is transferred to another delegate within the same company – which must be amended a minimum of 48 hours advance notice.

The credit card details used for this accommodation booking must be presented at the Hotel on check-in for verification and to guarantee any incidental charges during the stay. If the credit card details are of a third party, the Hotel requires a photocopy/facsimile of the back and front of the credit card showing the signature of the cardholder. We observe these security procedures to protect you from the unauthorised use of your credit card.

Check-in at the hotel is after 2pm. If you are to arrive before this time it is possible that you will not be able to gain access to your room.

To secure your accommodation, please fax this form directly to
Group Reservations Coordinator
Sofitel Wentworth Sydney
61-101 Phillip Street
Sydney NSW 2000
Tel: +612 9228 9142
Fax: +612 9232 8252

